



OPERATION MANUAL

LP 903 PIN LOCK

Adding the PIN codes:

There can be ten individual sets of PIN codes. The set number ranges from 0 to 9. The original factory PIN code is 123. The PIN code can be set from 1 and up to 10 digits.

Note: 1. “+” is only a follow up mark, not a functional button.

2. The “0” and “1” set PIN codes are the Master PIN codes of the lock.

- A. ADD the Master 1. PIN code: enter * + 0 + 123 + * (Green LED blinks) + New PIN code + * (Green LED blinks again) + New PIN code again + *
- B. ADD the Master 2. PIN code: enter * + 0 + the 0 set PIN code + * (Green LED blinks) + New PIN code + * (Green LED blinks) + New PIN code again + *
- C. ADD the USER PIN code: enter * + 2-9 + one of the Master PIN codes + * (Green LED blinks) + New PIN code + * (Green LED blinks) + New PIN code again + *

Note: When the Green LED blinks and one long beep is heard, the operation was successful. If the Red LED blinks, the operation fails. Repeat procedure.

Deleting the PIN codes:

Enter * + PIN code number which must be deleted + one of the Master PIN codes + #

When the Green LED blinks, the deletion was successful; if the Red LED blinks, the operation failed.

Example: If we want to delete the 2nd PIN code (the second User), enter * + 2 + one of the Master PIN codes + #

NOTE: The Master PIN code can not be deleted this way. They can be deleted only by resetting the lock. Call your vendor or ArtGuard Security at +31 (0) 113 270730 (after sales service).

Temporary Unlocking Mode (TUM) & Automatic Locking Mode (ALM)

Note: The original factory mode set-up is Automatic Locking Mode (ALM)

Enter # + 1 + one of the Master PIN codes + # (Green LED blinks) + 1 to trigger Temporary Unlocking Mode (TUM). When the Green LED blinks again and one long beep is heard, the lock enters into TUM. User can now turn down the handle without the need to enter any PIN code. Lock function like every other handle.

Enter # + 1 + one of the Master PIN codes + # (Green LED blinks) + 0 to get the lock back into Automatic Locking Mode (ALM). When the Green LED blinks again and one long beep is heard, the lock enters ALM. User cannot unlock from outside before one of the correct PIN codes is entered.

Note: Temporary Unlocking Mode (TUM) might possibly get your house or office into an insecure situation. Unless you are sure it's 100% necessary and safe, it is strongly recommended not to get this function applied.

Anti Malicious Operation Setup (AMO)

Enter # + 2 + one of the Master PIN codes + # (Green LED blinks) + 1 to trigger AMO functionality. When the Green LED blinks again and a long beep is heard, this functionality is triggered.

Enter # + 2 + one of the Master PIN codes + # (Green LED blinks) + 0 to cancel AMO functionality. When the Green LED blinks, this functionality ceases to work.

Note: When AMO Setup is applied, and wrong PIN code access attempts on five consecutive occasions will immobilize the lock for 5 minutes. During this period, any button on the keypad will be non-responsive.

USING THE LOCK

Unlocking from outside PIN code (access)

The power button on the outside unit is used to trigger the night-view light beneath the PIN code keypad. It will last for 3 seconds with no operation following, but will not turn off until any operation on the keypad is accomplished.

1. Fully lift up the outside sliding cover.
2. Directly enter one existing PIN code + # (or + * or + PWR button).
3. When you hear the motor moving, turn down the handle to unlock and enter the room.

When the power is lower than 3.3V, the lock will send out low power alert. You will hear 8 beeps and see the Red LED blink. Change the batteries as soon as possible.

Unlocking from outside with the override key (Access)

Insert the override key vertically, turn it clockwise to 90 degrees. Then push down the handle to open the door.

Unlocking from inside (Exit)

Directly push down the handle to unlock the door from inside.

TROUBLE SHOOTING

	Trouble	Possible reasons	Solutions
1	The lock cannot be open properly after a preset PIN code is entered.	1. Low (battery) power 2. The clutch does not work 3. The spindle not installed properly 4. Electronic damaged	1. Change batteries 2. Check and repair the clutch 3. Re-install the spindle exactly to the proper mark 4. Replace the electronic parts
2	Handles are too tight to be turned	1. The spindle does not match the door thickness 2. There is a declination for the existing holes	1. Use new lock whose spindle does match door thickness 2. Adjust the location of fixing holes
3	The inside handle cannot be locked	1. The inside spindle tube not installed properly	1. Adjust the spindle tube exactly according to the mark on it.

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